

Directorate General of Foreign Trade

User Help File

End User Certificate (Certificate Management) Version 3.0

October-2023

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1. Introduction and Accessing DGFT Portal

This document is the help file for End User Certificate in the new system. To access the new portal, navigate to <u>https://dgft.gov.in</u>

The new portal is compatible with the following browsers: Chrome 70 + / Firefox 70 + / IE 11 +

Users are advised to refer to the latest help file available under Learn > Application Manuals in the DGFT Portal.

2. Contact@DGFT

To raise a concern to DGFT the user may call the given Toll Free Helpline number given on the DGFT Portal or raise a request using the "**Contact@DGFT**" page.

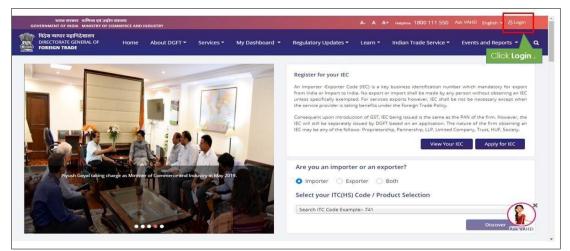
3. Registering on New Portal

To Register on Directorate General Foreign Trade (DGFT) portal you would require:

- a) Internet Connection
- b) Valid Email and Mobile Phone Number

Then proceed with the following steps.

1. Visit the DGFT website and proceed with registration process.



- 2. Enter the Registration Details.
 - Select Register User as "Importer/Exporter"

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विदेश व्यापार मद्रानिदेशालय DIRECTORATE GENERAL OF FOREIGN TRADE	LOGIN REGISTER Register User As* Importer/Exporter] *	Fill in the information
Glad to see you	First Name * PRASHANT	Last Name *	below. <u>Fields marked ^a are</u> mandatory to fill in.
	Email ID *	Moblie No. *	
	Pincode* 134003	District*	
	State+ HARVANA •	City * Ambala City	
	RXNXB		
	By registering you are agreeing Send OTP	to our terms & conditions	

3. Enter the OTPs received on email and mobile number.

REGISTER					
First Name *		Last Name *			
PRASHANT		SEHGAL			
Email ID *		Moblie No. *			
				nter OTP's	
Enter Mobile OTP *	Enter Email OTP	. 7		eceived	
Enter Mobile OTP	Enter Email 01	19	1:55		

4. Upon Successful validation of the OTP, you shall receive a notification containing the temporary password which you need to change upon first login.

Current Password*		Password Hint:
Enter your current/one time password	۲	Password should have minimum 8 characters & maximum 12 characters
		Password should have at least one upper case(A-Z) Password should have at least one lower case(a-z)
New Password*		 Password should have at least one number(0-9)
Choose a password	۲	 Password should have at least one special character out of these acceptable characters (\$ &()*, @[]^ {}-£] or a space
		 A password may contain a space but this cannot be at the start or the end.
		Please do not use any other special characters not included on this list, (for example, ! " %
		or +) and also please make sure you don't accidentally leave a space at the beginning, or
Confirm Password*		end of the password.
Confirm your password	۲	
ABEBR 2		
Please enter above CAPTCHA Code		

Г

4. Forgot Password

If you have already registered and forgot the password, you may use the Forgot password feature to request for a temporary new password and then set again your password by following the below given steps.

1. Visit the DGFT website and click on Forgot Password hyperlink.

		×
विदेश व्यापार महानिदेशालय DIRECTORATE GENERAL OF FOREIGN TRADE	LOGIN REGISTER	
	User Name*:	
Glad to see you	abhitest27@gmail.com Password*:	
	Forgot Password	
	G74YP C	
	Type the above CAPTCHA Code. *	
	Login	
	Create a new user	

- 2. Enter registered email id in the username field.
- 3. Enter captcha code shown on the screen.
- 4. Click on the submit button.

FORGOT PASSWORD	
User Name (Registered Email)*	
Enter User Name (Registered Email)	
WPDDR 2	
Type the above CAPTCHA Code. *	
Please enter above CAPTCHA Code	
Submit	
Submit	

5. Click OK to proceed with the forgot password or click cancel to go back to previous screen.

Directorate General of Foreign Trade	End User Certificate User Help File
FORGOT PASSWORD	×
Are you sure you wish to be sent	a new password?
ок	Cancel

 System will validate the email id provide by you and send the once time password on the registered email id and mobile if email address is registered with DGFT. Registered User will be linked to an IEC to proceed with End User Certificate application on Customer Portal

5. Apply for End User Certificate

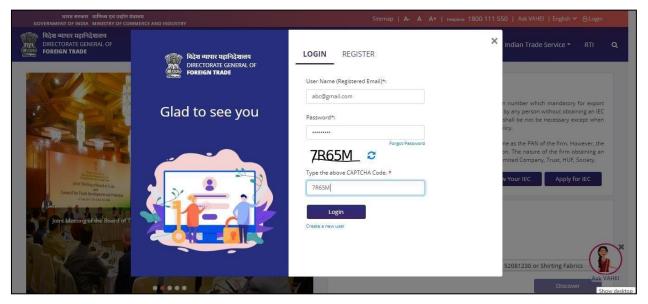
To Apply for End User certificate on the DGFT portal you would require:

Pre-requisites:

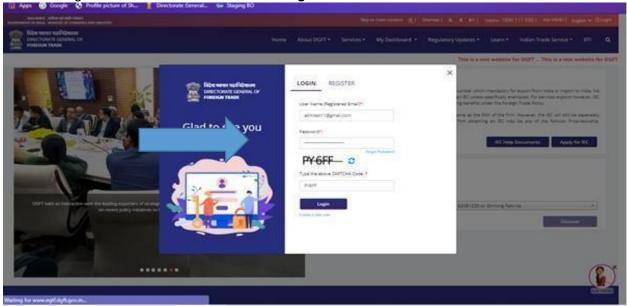
- a) Valid Login Credentials to DGFT Portal (After Registering on DGFT Portal).
- b) User should have an active Importer Exporter Code (IEC).
- c) Active Firm's Bank account for entering its details in the Application and to make online payment of the application fee

Then proceed with the following steps:

1. Visit the DGFT website and login in to the portal with valid credentials.



2. Navigate to Services → Certificate Management → End User Certificate



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End User Certificate User Help File

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Home			DGFT Helpdesk Service						
			IEC Profile Management						
Ac's Dashboard			View IEC Related Details						
ast Login 14-Jun-2021 16:58:44			Advance Authorisation / I	DFIA					
			EPCG				_		
or Your Action Notifications			Import Management Syst	em			Uş	odate/Modify IEC My IEC	Manage Profile
			Export Management Syst	em		Frequently Access	ad Links		
our AA Application against File Number 05AX04000976AM2 eficient by DGFT RA DELHI. DGFT			Online e-COM Application	1		Frequency Access	ed Links		
encient by DGFT RA DECHI. DGFT	• 1	_	Other Services			Advanced Autho	risation	MEIS IEC EPC	G SEIS
le Number HQRNORMAPPLY00188727AM22 is marked defi		20020	Certificate Management		alid	Contract Million of			
nding for response for over 15 days. Please respond to the om My Dashboard > Submitted Applications.	e deficiency	IE C	MEIS		Status	Search Norms			
			Quality Complaints & Tra	de Disputes					
orms for Advance authorisation 0511004826, issued agains umber 05AA04081551AM22, with file number	it file		Inspection Agency Recog	nition	0				
RNORMAPPLY00188727AM22 has been marked deficient	by NC-6 on	/alue of Sc	Interest Equalisation Sch	eme (IES)	rips Approved				
-02-2022 via MoM no. NC/6/MEET/Jan/202122/8.	® 🗎		Deemed Export						
Number 05EIEPC103017AM22 is marked deficient and po	ending for		SEIS						
ponse for over 30 days. Please respond to the deficiency	from My		ROSCTL		40				
shboard > Submitted Applications.	® 🗎	DEL S	Transport & Marketing As	sistance	+0				
Number HQRNORMAPPLY00121715AM22 is marked defi			Certificate of Origin		tions Issued				
nding for response for over 30 days. Please respond to the m My Dashboard > Submitted Applications.	e deficiency		Policy Relaxation Commit	tee	Water and the second second				
nn ny soanoon a - soonneed Appreditons.			Enforcement Cum Adjudi Proceedings	cation					
ly Schemes			e-Miscellaneous Payment Refunds	is / e-					2
			e-RCMC						
Advance Authorisation	Export Promotion Capital Licenses Issued 29	Goods	Gems & Jewellery Scheme	es					Ask VA

3. Click on "**Start Fresh Application**" button or click on "**Proceed with Existing Application**" Button in case user already saved a draft application.

tatus Holder Cer e certificate issued to the in celled in International trade intribution to the country if Inrings. The certificate is iss wing outstanding performan ars out of 4 years and meet prescribed in the Foreign T ivideges have been awarded by to boost export productiv flow of foreign exchange ear	Indian exporters that have and made a significant foreign exchange ued to the exporters nce in the previous 2 ting required conditions rade Policy (FTP). Various to the Status Holders on and thereby increase	Certificat A free Sale and issued confirmi country but witt evaluated for s: use in the coun agency that the freely sold and export a particu choose to apply Certificate or Aj	Is and Commerce to Commerce Certificate is a certificate in plant the product is freely sold in hout any indication that the product adrey and efficacy and is registered for try. It gives an assurance from a for products listed on the certificate ar manufactured in the contry seeking lister and the contry seeking in a free manufactured in commerce pplication for free sale & commerce ems other than medical devices /	e used in international tra arms provided as aid, or tis certify that the buyer is or materials, and is not pla e freely importable item i g to Rovernment insists on y country.	ertificate (EUC). A document insfers, including sales and fweapons and ammunition to the final recipient of the inning on transferring the rty. In case of import of any	Print Certificates Print the generated certificates.	
dentity Card		Help and Refer to User M	FAQs Ianual and FAQs for the Module.				EXIST.
	Explore						
		mber 11		Created By 1	Last Updated On 1	Search:	Action
w 10 ¢ entries Select S. No. 11 O 1					Last Updated On 11		Action ~
Select S. No.	Application Nu	30247AM21	Created On 👔	Created By 1		Last Updated By	_
elect S. No.	Application Nur ARNEUCAPPLY0003	30247AM21 31076AM21	Created On 11 10/02/2021 11:13	Created By 11 ABHITEST11@GMAILCOM	19/02/2021 17:14	Last Updated By	Action ~
ielect S. No. 1 0 1 0 2	Application Nur ARNEUCAPPLY0002 ARNENDCAPPLY000	80247AM21 I31076AM21 80152AM21	Created On 11 10/02/2021 11:13 16/02/2021 21:38	Created By 11 ABHITEST11@GMAIL.COM ABHITEST11@GMAIL.COM	19/02/2021 17:14	Last Updated By 1 ABHITEST11@GMAILCOM ABHITEST11@GMAILCOM	Action -
ielect S. No. 1 O 1 1 O 2 2 O 3 3	Application Nut ARNEUCAPPLY0003 ARNENCAPPLY0003 ARNEUCAPPLY0003	80247AM21 131076AM21 80152AM21 27097AM21	Created On 1 10/02/2021 11:13 1 16/02/2021 21:38 0 09/02/2021 15:08 0	Created By 1 ABHITEST11@GMAIL.COM ABHITEST11@GMAIL.COM ABHITEST11@GMAIL.COM ABHITEST11@GMAIL.COM	19/02/2021 17:14 18/02/2021 22:10 09/02/2021 15:11	Last Updated By	Action -
elect S. No. 11 O 1 0 O 2 0 O 3 0 O 4 0	Application Nur ARNEUCAPPLY0003 ARNENDCAPPLY0003 ARNEUCAPPLY0003 ARNEUCAPPLY0003	30247AM21 IS1076AM21 30152AM21 27097AM21 27145AM21	Created On 11 10/02/2021 11:13 1 16/02/2021 21:38 0 09/02/2021 15:08 1 13/01/2021 09:38 1	Created By 11 ABHITEST11@GMAIL.COM 1 ABHITEST11@GMAIL.COM 1 ABHITEST11@GMAIL.COM 1	19/02/2021 17:14 18/02/2021 22:10 09/02/2021 15:11 13/01/2021 12:56	Last Updated By 1 ABHITEST11@GMAILCOM ABHITEST11@GMAILCOM ABHITEST11@GMAILCOM ABHITEST11@GMAILCOM	Action - Action - Action -

4. Click on "Start Fresh Application Button"

Apply for Er Last Login 14-Jun-2021	nd User Certificate 16:58:44						
	Applicant Details	Export Details	Purpose of Import	Attachments	Declaration	Application Summary	
Applicant Detail	s						^
IEC Number				Name			
Branch Code where	the items to be imported are prop	posed to be used *		A C BROTHERS Address of the factory / premises v	vhere the items to be imported ar	e proposed to be used *	
			v				
Declaration *							
	ted my/our profile in ANF-1(My IE)	C profile)					
						Clear All Sat	ve & Next

a. User will be able to select Branch code. IEC Number of the firm and other mandatory details will be auto-populated as per IEC and will click on 'Save & Proceed"

Home / Services / Certificate Management						0
Apply for End User Certificate Last Login 19-Feb-2021 14:22:29				Upload Of	fline Form Download Offline Utility	
Applicant Details E	Export Details	Purpose of Import	Attachments	Declaration	Application	
Success Message Your Application ARNENDCAPPLY00031382AM21 has	been saved successfully					×
Foreign Supplier Details						^
Foreign Supplier Details	Designation	*		Address *		^
Name *	Phone Num			Address *		^
Name *						^

5. Next Tab is Export Details tab; Importer/Exporter will enter all mandatory fields on Page and will click on 'Save & Proceed' Button.

a. User will enter the Foreign Supplier Details, Item details like ITC(HS) code, technical description, and quantity, CIF value in Rs and Import item type in both ribbons on Export Details page. After clicking on Save & Next, user will be re-directed to Purpose of Import page

	le *		ITC(HS) Code Description		Techn	ical Specification *	
Select an	Option		*				
antity *			CIF Value (In Rs) *		Impor	t item type *	
					Ple	ase Select	
							Add Import Item Detail
	entries ITC(HS) Code	ITC(HS) Description	Technical Specification	Quantity	CIF Value (In Rs)	Import item type	Add Import Item Detai
ow 10 5no		ITC(HS) Description	Technical Specification	Quantity 1000	CIF Value (In Rs) 10,000.00	Import Item type Raw Material	Add Import Item Detail

6. On purpose of Import page, if Purpose of import is Manufacture from dropdown then details will be auto-populated from Industrial Registrations of IEC Profile.

Values are Research & Development and Other actual Users in dropdown apart from Manufacturer. Fields will be displayed according to value elected from dropdown in Purpose of Import given in below screenshots

oply for End User Certificate				Upic	Dad Offline Form Download	Offline Utility Download IEC Profile Dat
Applicant Details	Export Details	O Purpose of Import	Attachments	Declaration	Applica Summ	
Your Application ARNENDCAPPLY00031382	2AM21 has been saved successfu	lly				×
port Certificate Details						^
oose of imports *						
Please Select		~				
						Clear All Save & Nex
nport Certificate Details						
urpose of imports *						
Manufacture		~				
License Details ASME / Udyog Adhaar Number / SSI / DIC Here : Incase your registration number is not ap 440/SIA/IMO/2012 - IEM	pearing in the dropdown,plea	se update your IEC Profile		given in registration certificate		
ctual items of manufacture						
			J			
Vhether the items of import are under Restrict	ted List of ITC (HS) * 🛛 🔿 Yes	No				

Import Certificate Details									^
Purpose of imports *									
Research & Development	~								
License Details									
Registration details with Department of Science & technology Nees Incase your registration number is not appearing in the dropdown,please update your IEC Profile	ya Va	lidity	of Re	gistra	tion				
440/SIA/IMO/2012 - IEM	- C								
Specific project for which items required		«		Ap	oril 20	21			
		Su	Мо	Tu	We	Th	Fr	Sa	
Whether the items of import are under Restricted List of ITC (HS) st \odot Yes \otimes No				6		8		10	
		11	12	13	14		16	17	

Purpose of imports *				
Other Actual Users	*			
License Details				
Registration Certificate details Note : Incase your registration number is not appearing in the	dropdown,please update your IEC Profile	Permission details o	f local/municipal body	
440/SIA/IMO/2012 - IEM	~			
Whether the items of import are under Restricted List of ITC (F	is) * ⊖ O Yes ®No			
				Clear All Save & Next
Success Message Your Application ARNENDCAPPLY01416090AM21 has b	een saved successfully			Clear All Save & Next
	een saved successfully			Clear All Save & Next
Your Application ARNENDCAPPLY01416090AM21 has b	een saved successfully Remark			Clear All Save & Nex
Your Application ARNENDCAPPLY01416090AM21 has b ttachment ttachment Type Please select Please select Please select SelectedInd copy of letter from foreign supplier in support of request for	Remark end user Certuficate.			Clear All Save & Nex
Your Application ARNENDCAPPLY01416090AM21 has b ttachment ttachment Type Please select Please select Please select Self-certified copy of letter from foreign supplier in support of request for Requisite certifying that goods prop others	Remark end user Certuficate.	nit for its own use		Clear All Save & Nex
Your Application ARNENDCAPPLY01416090AM21 has b ttachment ttachment Type Please select Please select Self cartified copy of letter from foreign supplier in support of request for Requisite cortificate from a Chartered Engineer certifying that goods prov	Remark end user Certificate. seed to be imported are required by the manufacturing u	nit for its own use	View/Add More Attachments	Clear All Save & Nex
Your Application ARNENDCAPPLY01416090AM21 has b ttachment ttachment Type Please select Please select Please select Self-certified copy of letter from foreign supplier in support of request for Requisite certifying that goods prop others	Remark end user Certificate. seed to be imported are required by the manufacturing u		View/Add More Attachments No data available in table	
Vour Application ARNENDCAPPLV01416090AM21 has b ttachment ttachment Type Please select Pense select Self-cettifed coy of letter from foreign supplier in support of request for Requisite certificate from a Chartered Engineer certifying that goods prop- others Click or Drag and Drop file to upload	Remark end user Certificate. seed to be imported are required by the manufacturing u			

7. Under declaration, accept the terms, condition by clicking on check, and click on Sign button sign the application using digital token.

Success I	Applicant Details	Export Details	Purpose of Import			
Success			Purpose of Import	Attachments	Declaration	Application Summary
	Message					
	ion ARNENDCAPPLY01416090A	M21 has been saved successfu	illy			
20 N 19 N 19						
claration						^
CLARATION/UND	ERTAKING					
1. I/We hereby co	ertify that :					
A. the entity fo	r whom the application has bee	n made have not been penali	ed under any of the following Act	s (as amended from time to tim	e):	
a. The	e Customs Act, 1962,					
b. The	e Central Excise Act 1944,					
c. For	reign Trade (Development & Rej	gulation) Act 1992, and				
	e Foreign Exchange Managemei					
	e Conservation of Foreign Excha					
				e may be), is/are a Director(s) / l	Partner(s) / Proprietor / Karta /	Trustee in any other Company/ firm /entity
	the Denied Entity List (DEL) of D					
	Registered Office of the compare er any of the provisions of the P		or any of its Branch Office(s)/Unit	s)/ Division(s) has been declare	d a defaulter and has otherwise	been made ineligible for undertaking import /
			prior to any change in end-use	which shall be preceded by the	ne new end-user notifying the	Certificate Issuing Authority that he/she agre
	ditions contained in this docu					
	being imported will/will not be					
9. I hereby certify	/ that I am authorized to verify	r and sign this declaration as	per Paragraph 9.06 of the Forei	gn Trade Policy.		
Tick the box	as acceptance of declaration/ ur	dertaking and fill in the details	below. *			
Place*				Date*		
UTTAR PRADES	н			04/05/2022		
User Details						
	file are not updated, Please upd	ate your logged in user profile l	before submitting the application i	y clicking on your Username > P	rofile in the top right corner of v	vebsite.)
Name 0 : AC Bro	05			Designation 0: Partner		
Email 0 :				Mobile () :		
Office Address	:					
Residential Addr	ess () :					

8. After declaration, user will be re-directed to Application Summary page with all details filled in form.

Apply fo	or End User Certificate						
	Applicant Details	Export Details	Purpose of Import	Attachments	Declaration	Application Summary	
	uccess Message ur Application ARNENDCAPPLY0016760	I3AM23 has been saved succe	rssfully				×
							Print Summary
Applicant [Details						^
IEC Numbe	r	IEC 1	lame		Branch Code where the item	s to be imported are proposed to be	used
Address of proposed t	the factory / premises where the items to be o be used		ication Number ENDCAPPLY00167603AMZ3		RA File Number NA		
Exporter D	petails						^
Name rohan		Desig VP	nation		Mobile Number		

9. Confirm and proceed to make the payment against application.

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vii. The items being imported will/	g from the Certificate Issuing Authority prior to any change in end-user which sh this document will not be integrated into Indian end-products to be exported. d to verify and sign this declaration as per Paragraph 9.06 of the Foreign Trade	all be preceded by the new end-user notifying the Certificate Issuing Authority that he/she agrees Policy.
You have ticked the box as acceptance o	f declaration/ undertaking details.	
Place : UTTAR PRADESH	Date : 04/05/2022	
Name: AC Bros	Designation : Partner	
Email :	Mobile :	
Office Address :		
Residential Address :		
		Payment For End User Certificate
Kindly pay Rs.200 to proceed fur	ther.	
Payment Details		
	nte enquire additional approval from Bank portal. It may take 4 - 7 days to roffee	t in the outtom based on when approval is nime from the checker arrows
	nts require additional approval from Bank portal. It may take 1 - 7 days to reflec	t in the system based on when approval is given from the checker account.
Payments made from corporate accou		
	Applicant Email	t in the system based on when approval is given from the checker account.
Payments made from corporate accou		
Payments made from corporate account	Applicant Email	Applicant Address
Payments made from corporate accou	Applicant Email	
Payments made from corporate account Applicant Name Application Type	Applicant Email	Applicant Address
Payments made from corporate account Applicant Name Application Type	Applicant Email	Applicant Address
Payments made from corporate account	Applicant Email	Applicant Address
Payments made from corporate account Applicant Name Application Type Certificate Management	Applicant Email Service Type End User Certificate	Applicant Address Application Number ARNENDCAPPLY00167603AM23

10. After Successful Payment the Page shall be redirected to the DGFT Website and the receipt shall be displayed, the user can also download the receipt.

	विदेश व्यापार महानिदेशालय DIRECTORATE GENERAL OF FOREIGN TRADE DGFT, Udyog Bhawan, New Delhi
	E-PAYMENT RECEIPT
IEC	
File Number	
Date of Submission	2022-05-04 05:06:51
IP Address	0:0:0:0:0:0:0:1
Firm Name	
Firm Address	
Service Availed	End User Certificate
Mode of Signature	e Mudra
	PAYMENT DETAILS
Transaction Id	2190756
Total Fee Amount (in INR)	200.00
Date of Submission	2022-05-04 05:06:51
Mode of Payment	ONLINE
Transaction Status	SUCCESS
Transaction Complete Date	2022-05-04 05:06:51

11. The user shall receive the End User Certificate submission with File number in the email/SMS on submission and if User clicks on OK button on E-payment receipt, User will be redirected to Submitted applications via My Dashboard

6. My Dashboard (Submitted Applications)

1. User can check status of Submitted applications, check details of payment details, view lifecycle and approved certificates via My Dashboard→ Submitted Applications.

sw

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Type of scheme *	Type of sub scheme *
Please Select 🗸	Please Select 🗸
From Date	To Date
Application Number	File Number
Branch code	RA Office
Please Select 🗸	Please Select 🗸
	Clear All Search Q

Search Q

Showing result for : Application process -> Certificate Management Application Sub process -> Apply for End User Certificate File Number -DLIENDCAPPLY00038368AM21

						Search	n:	
SI.No. ↑↓	Application Number	File Number	File Date ↑↓	Entity Name ↑↓	Branch †↓	RA Office ↑↓	File Status ț	Action 1
1	ARNENDCAPPLY01416090AM21	DLIENDCAPPLY00038368AM21	09/03/2021	CONTINENTAL INDIA PRIVATE LIMITED	000 🚯	RA DELHI	In Process	Action -

		.,					
Please Select	~	Please S	elect				~
From Date		To Date					
Application Number		File Numb	er				
Branch code Please Select	~	RA Office	elect				~
					Clear All	Sea	
				-			Withdraw
Showing result for : Application process ->	Certificate Management App	lication Sub J	process -> Apply	for End User	Certificate	File Number	Attach Documents
DLIENDCAPPLY00038368AM21							Payment Details
							View Life Cycle
					Search	:	DSC/eSign Details
						-	Transmission Details
Sl.No. 1 Application Number	File Number	File Date 1	Entity Name	Branch 1	RA Office	File Status	Make a Copy
		Date	ivanie 1	Dranen	office 1	Status	View Submitted Attachments
1 ARNENDCAPPLY01416090AM21	DLIENDCAPPLY00038368AM21	09/03/2021	CONTINENTAL INDIA PRIVATE LIMITED	000	RA DELHI	In Process	Action -

2. User can also print the summary of file from dashboard. By clicking on Print button under Action, user will be redirected to Summary Page and Print Summary button will be there

						Print Summary
ŀ	Applicant Details					^
	IEC Number Address of the factory / premis proposed to be used	ses where the Items to be imported are	IEC Name Application Number ARNENDCAPPLY00166349AM23		Branch Code where the item RA File Number HQRENDCAPPLY00000001AM	ns to be imported are proposed to be used
E	xporter Details					^
×	lame TZ		Designation VP		Mobile Number 999999999	
	Address prampton		Country		Email xyz@gmail.com	
	Import Item Details					
4	ITC(HS) Code	ITC(HS) Code Description	Technical Specification	Quantity	CIF Value(In Rs)	Import item type
	61069010,Of silk	Of silk	none	10000	10000	Raw Material

			ANF	- 2J				
		(A	pplication Form for	End U	ser Certificate)			
Applicant	Details							
IEC Number	IEC Name	Branch Code where the items to be imported are propose d to be used	Address of the factory / prem where the items to be importe proposed to be used		Application Number	RA File Number		
					ARNENDCAPPLY00166349 AM23	HQRENDCAPPLY00000001 AM23		
Foreign S	upplier D	etails						
Name			XTZ					
Designation				VP				
Address				brampton				
Country				CANADA				
6	r			999999999				

3. User can also check the payment status of application by click on Payment Details button under Actions

PAYMENT D	OFTAILS				
	- IT ILL				
and the second second second second	It for · An	plication process -> Certificate Manag	gement Applicatio	n Sub process -> Apply f	or End User
		lumber - ARNENDCAPPLY01416090A			
		lumber - ARNENDCAPPLY01416090AP			
Certificate App	blication N	lumber - ARNENDCAPPLY01416090AP	M21 File Number	DLIENDCAPPLY0003836	

4 User can also check the life cycle of application by click on "View life cycle" button under Actions

	CYCLE		
		process -> Certificate Management Applic ARNENDCAPPLY01416090AM21 File Numl	
SI.No.	Action	Action Date	Action By
1	Submitted	09/03/2021 01:31:40 PM	Importer/Exporter
			Previous 1 Next

5. Similarly, User can Respond to Deficiency of Deficient File via 'Respond to Deficiency' button under Action. User will be able to update the application form as per deficiency remarks and will submit the application again.

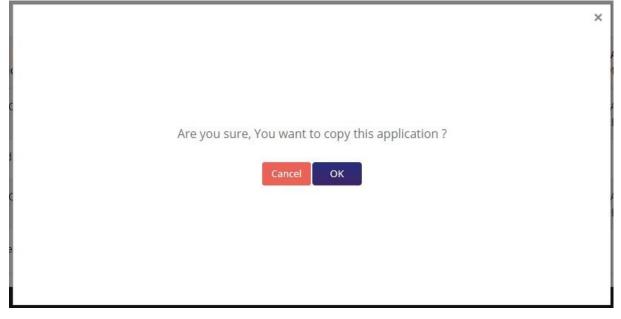
By choosing Amendment as Yes or No, User can submit the form (editable fields or attachment) as per requirement. Respond to Deficiency Workflow is similar in all processes.

					Sea	arch:
SI.No. ↑J	Application Number	File Number	File Date 11	Entity Name	†↓ Branch †↓	RA Office 1. Action 1.
1	ARNENDCAPPLY00039134AM22	DLIENDCAPPLY00000720AM22	07/04/2021	CONTINENTAL INDIA PRIVATE LIMITED	000 9	RA Action -
File Status	Deficient					

	; result for : Applica on Number - ARNEN								End U	lser Certificate	
Sno ↑↓	Deficiency issued date	11	RA office 11	Deficiency View	↑↓	Previous Respond	nt.	Remarks	14	Respond to Deficiency	11
1	07/04/2021		RA DELHI	View		ok		Information Incomplete		Respond	
	to 1 of 1 entries vious Responds								Fi	rst Previous 1 Ne	xt Last
	Y LETTER	444475		BBI VOODOO720X	1100	07104/0011 CO	NITU		0	00 A DA	
CILINC						amend app	1.				

File number will be same for Respond to deficiency and will go to DGFT Officer for further processing.

6. User also can "Make a Copy' of submitted file. User can click on Copy button under Actions



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6		
	ΟΚ	
	Application has been copied with Application Number : ARNENDCAPPLY00039241AM22	

User will go to Drafts and will be able to submit the application. All the fields will be filled already as per original file.

Draft Applica	ition Apply fo	r End User Certificate							
ow 10 🗢 ent	ries						Search	:	
Select	S. No. ↑.	Application Number	11 Cre	eated On 👘	Created By	Last Updated On	Last Updated By		Action
0	1	ARNENDCAPPLY00167603AM23	04/0	5/2022 16:54		04/05/2022 17:01			Action -



E-PAYMENT RECEIPT

IEC	
File Number	
Date of Submission	2022-05-04 05:06:51
IP Address	0:0:0:0:0:0:1
Firm Name	
Firm Address	
Service Availed	End User Certificate
Mode of Signature	e Mudra

PAYMENT DETAILS

Transaction Id	2190756
Total Fee Amount (in INR)	200.00
Date of Submission	2022-05-04 05:06:51
Mode of Payment	ONLINE
Transaction Status	SUCCESS
Transaction Complete Date	2022-05-04 05:06:51

n	×
s Ie	
Your application for End User Certificate with file number DLIENDCAPPLY00000724AM22 has been successfully submitted to DGFT for further processing.	3
ок	3
	d a

7. Print Certificate

User can print the certificate by using Print Certificate node under Certificate Management.

What is Certificate Management			
	DGFT such as the identity card, Free sale and Commerce Certificate. En in Trade Policy and Hand Book of Procedures may be referred.	nd User Certificate, and Status Holder Certificate, an importer/exporter	may choose to apply for a certificate and manage. Pre-requisit
OCESSES IN CERTIFICATE MANAGEME	NT		
			1
itatus Holder Certificate	Free Sales and Commerce	End User Certificate	Print Certificates
he certificate issued to the Indian exporters that have	Certificate	Apply for an End-user certificate (EUC). A document used	Print the generated certificates.
ccelled in International trade and made a significant intribution to the country's foreign exchange earnings.	A Free Sale and Commerce Certificate is a certificate issued confirming that the product is freely sold in the	in international transfers, including sales and arms provided as aid, of weapons and ammunition to certify	
he certificate is issued to the exporters having utstanding performance in the previous 2 years out of 4	country but without any indication that the product is	that the buyer is the final recipient of the materials, and is not planning on transferring the materials to another	
ears and meeting required conditions as prescribed in	evaluated for safety and efficacy and is registered for use in the country. It gives an assurance from a foreign	party. In case of import of any freely importable item in	
e Foreign Trade Policy (FTP). Various privileges have een awarded to the Status Holders only to boost export	agency that the products listed on the certificate are freely sold and manufactured in the country seeking to	India, if a foreign Government insists on certification of end user of the item, before permitting export of the	
oduction and thereby increase inflow of foreign change earnings for the country.	export a particular item. An Importer / Exporter may	same from their country.	
change earnings for the country.	choose to apply for Free Sale and Commerce Certificate or Application for free sale & commerce certificate for		
	items other than medical devices / instruments.		
Explore	Explore	Explore	Exp
ript:			
110/142			

Certificate Name	File Number	
END USER CERTIFICATE	DLIENDCAPPLY00000723AM22	
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	सत्यमेव जपते सत्यमेव जपते Government of Ind Ministry of Commerce & Department of Comm	Industry	
	Directorate General of Fore		
	Office of the Additional Director General of	-	Delhi
	Central Licensing Area (CLA) A Wing I.P. Bl	그는 것이 같은 특별한 것이 같은 것이 많은 것이 없는 것이다.	
Date: 202	1-04-07		
Date: 202	1-04-07 IMPORT CERTIFIC	ATE	
	Public 6	ATE	
1. Exp	IMPORT CERTIFIC		a Mindscapes 11th
1. Exj 2. Imj	IMPORT CERTIFIC	E LIMITED;Vatika	a Mindscapes 11th
2. Im	IMPORT CERTIFIC porter Details : trytutuf thtyuyt;677fgfjh porter Details : CONTINENTAL INDIA PRIVAT	E LIMITED;Vatika	