

GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF FOREIGN TRADE  
4, ESPLANADE EAST, KOLKATA – 700 069

F. No. Proposal/Intern/Kol/01/2020

Dated: 30.07.2021

**ADVERTISEMENT FOR INTERNSHIP WITH ZONAL REGIONAL  
AUTHORITY OF DGFT AT KOLKATA.**

Directorate General of Foreign Trade (DGFT), with headquarters at New Delhi, is an attached office of the Ministry of Commerce and Industry and is headed by Director General of Foreign Trade. This organization is essentially involved in the promotion, regulation and facilitation of Foreign Trade.

The Zonal Regional Authority (RA), Kolkata of DGFT is responsible for implementation of the Foreign Trade Policy with the main objective of promoting exports in the Eastern Zone. The Zone comprises of the states in the East and North-East. This Office issues Scrips / Authorization to exporters and monitors their corresponding obligations.

Zonal RA, Kolkata of DGFT hereby invites applications for preparation of a panel of Young Professionals for engagement in various disciplines to work in implementation of the schemes under the Foreign Trade Policy. Internship with DGFT provides an opportunity to be a part of India's economic development while enabling individual Professional growth.

The engagement of Young Professionals (YPs) will be subject to the following terms and conditions:

- a) The engagement will be on purely contractual basis for a period of one year from the date of their joining at an all –inclusive contractual amount of Rs. 40,000/- (Rupees Forty Thousand only) per month;
- b) The designation and remuneration shall be (i) 'Young Professionals' during 1<sup>st</sup> year with remuneration of Rs. 40,000/-;
- c) Qualification: Masters in Business Administration (MBA) or Engineering Graduates from recognised universities;
- d) During the period of contract, service of Young Professionals in DGFT may be terminated by giving one month's notice or pay in lieu thereof, by either side;
- e) Young Professionals may be required to travel to any place in India as and when required in connection with the work of Department. While on tour, TA/DA will be at the scale admissible to Assistant Section Officers of DGFT (HQrs);

- f) The 'Young Professionals' shall not under any circumstances disclose to any authorised person(s), any information that may come to their notice during the period of their engagement;
- g) Young Professionals will be entitled to Casual Leave for 4 days and Earned Leave for 15 days for every emulated period of six months;
- h) The engagement is on the basis of information/declaration furnished by Young Professionals. If any information/declaration is found incorrect at any stage, they would be solely responsible for consequential administrative action thereafter;
- i) This Contractual engagement would not confer any right to claim any permanent employment in Ministry of Commerce and Industry (Deptt. of Commerce)/DGFT;
- j) DGFT/Additional DGFT, Kolkata reserves the right to terminate a Young Professional's engagement at any stage in the event of a serious failure to perform tasks assigned to, failure to observe any standards of conduct by giving one month's notice or pay lieu thereof on either side.

Interested and eligible candidates can apply along with supporting documents at the link given below before 13<sup>th</sup> August, 2021. The interview for the selected candidates will be held tentatively on 18<sup>th</sup> August, 2021 at time and venue communicated later through email.

Link: <https://forms.gle/PPiyJ5HJB5PCLyzC6>

For any Clarification, please contact **Shri Debasish Chakraborty, Assitant Director General of Foreign Trade** : (Email: [debasish.chakraborty@nic.in](mailto:debasish.chakraborty@nic.in) Tele: 033-22545918).